

FIRST AID RESPONSE PLAN

Company:	Date:
This plan was written for: (site or location this plan covers)	
The following person/position is responsible for managing our first aid response plan:	
The emergency medical service to be called:	
Summon the emergency medical service by doing the following: (In most cases it will be to call 911 or some other phone number, but a direct alarm or some other method may be the preferred way.)	
Emergency phone numbers are posted at the following location(s):	
Other means to summon aid are at the following location:	
When employees need first aid they must do the following:	
Employees on site who are first aid trained:	
First-aid kits (or a first aid station) are located at:	
The following person/position is responsible for inspecting the first aid kits:	
The Company's Designated Medical Provider is:	
Person Preparing Plan:	
Signature:	Date
Supervisor's Name:	
Signature:	Date